



PAYROLL & PENSIONS

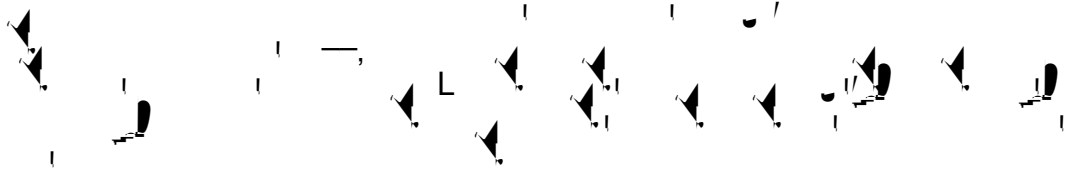
Key Contacts

Name	Telephone	Email
Mr. [Name]	[Phone Number]	[Email Address]
Ms. [Name]	[Phone Number]	[Email Address]
Mr. [Name]	[Phone Number]	[Email Address]
Mr. [Name]	[Phone Number]	[Email Address]

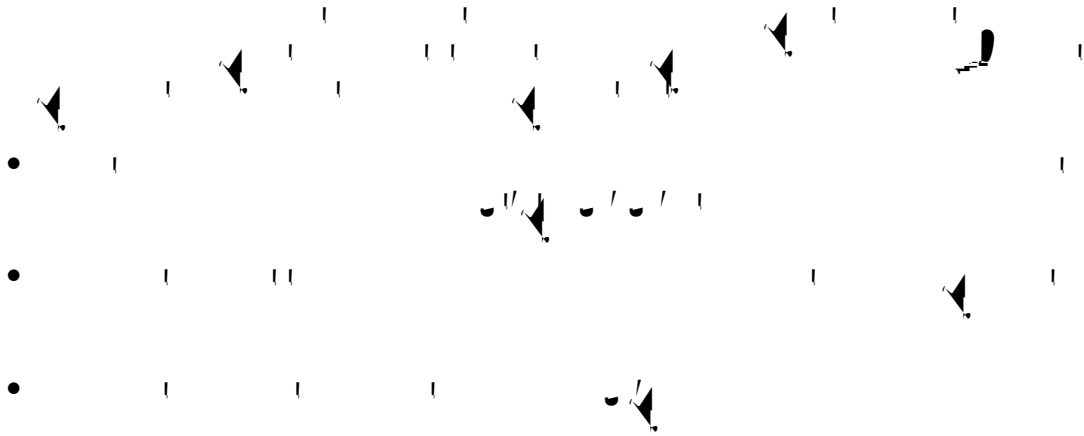
For Pensions contact the following mailboxes:

Payroll & Pensions

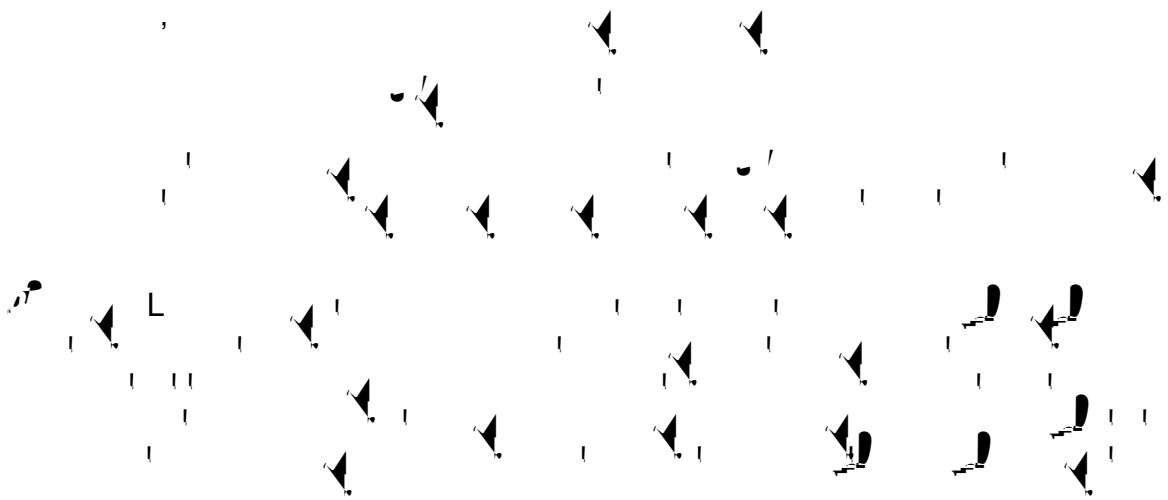
1 Delegation



2 Comprehensive Service



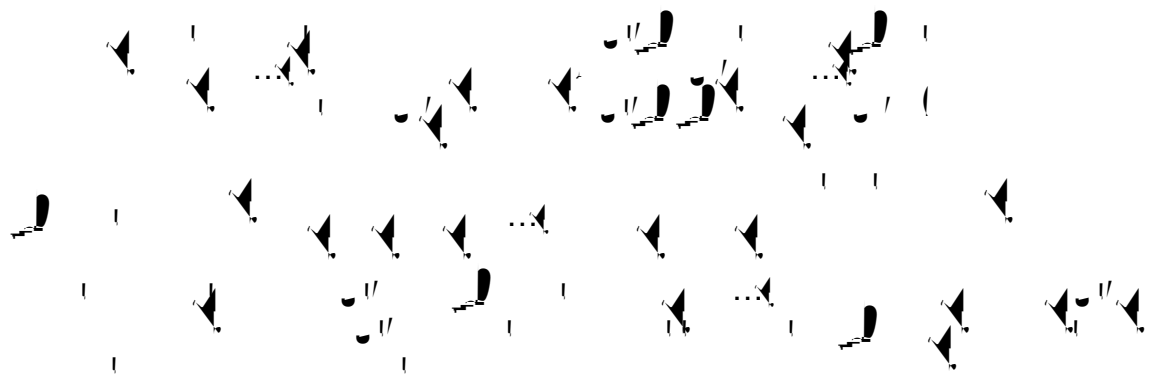
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3 Accessing the service



4 Pay Days



5 Funding Arrangements

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6 Travel and Subsistence

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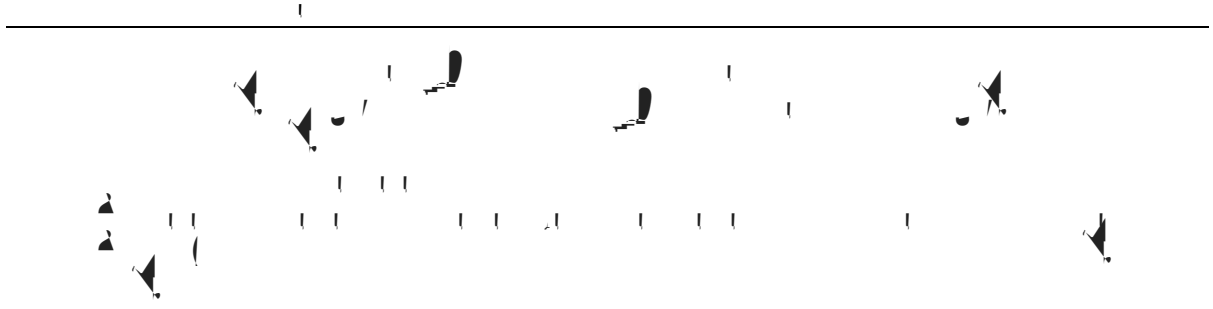
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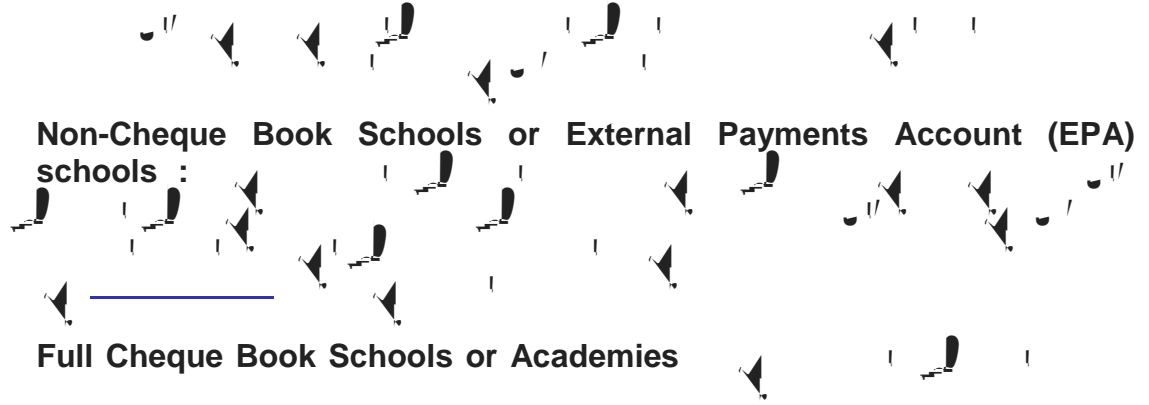
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Step 7



Step 12



7.3

8 Recovery of overpaid salaries.

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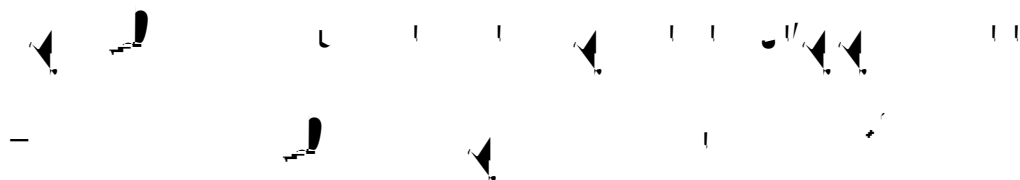
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9 Local Government Pension Scheme

9.2



Detailed information on all pensions' issues for teachers is available from the scheme website at www.teacherspensions.co.uk

Access to your pension records and the relevant forms to complete are only available by registering at my pension online on the website

11 Frequently Asked Questions

Q We have a new employee?

A

Q A payslip is received for someone who has left?

A

Q An employee's payroll deductions appear to be incorrect?

A

Q We have car mileage claims to be paid?

A

Q A car mileage claim has not been paid?

A

Q An employee's pay has not gone into their bank account?

A

Q An employee changes their bank details?

A

Q We wish to appoint someone on a "consultancy" basis?

A

Q A member of the Local Government Scheme has a general pension enquiry

A [Link to Local Government Pension Scheme](#) or [Link to Local Government Pension Scheme](#)

Q A Teacher is interested in joining the Pension Scheme?

A [Link to Teacher Pension Scheme](#)

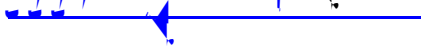
How can a newly appointed member of support staff obtain information on occupational pension rights?

[Link to Support Staff Pension Scheme](#)

Q How can a newly qualified teacher obtain information on occupational pension rights?

A [Link to Teacher Pension Scheme](#)


Q Can a teacher obtain advice on increasing their pension rights?

A 

Q Can a member of support staff obtain an estimate of pension benefits?

A 

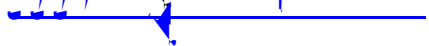
Q Can a teacher obtain an estimate of pension benefits?

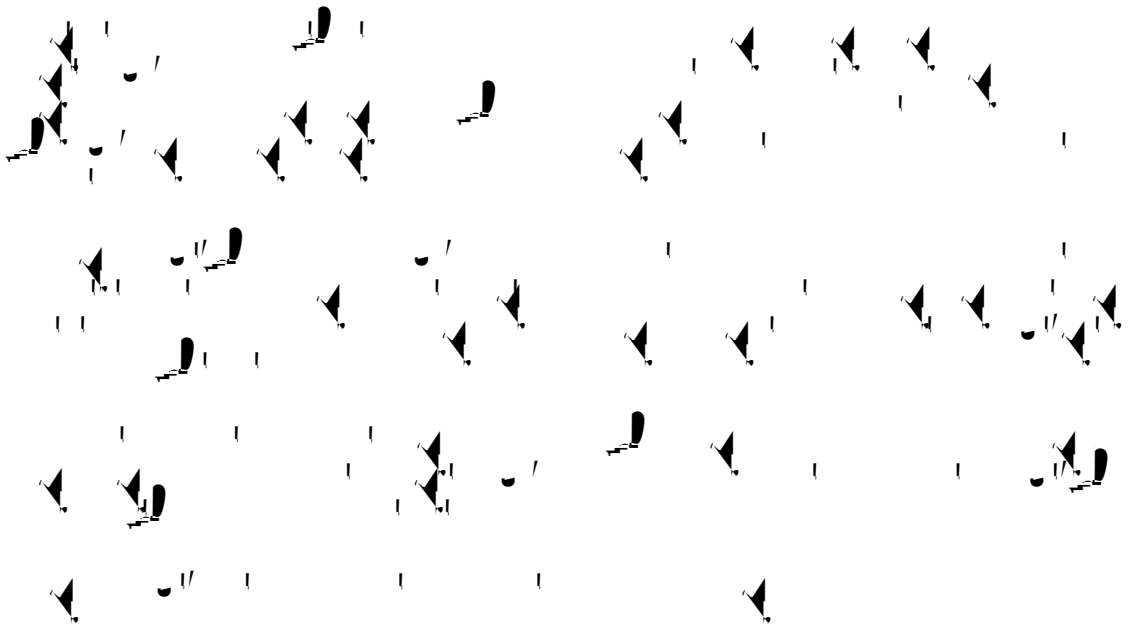
A 

Q How does a member of support staff claim pension benefits when they retire?

A 

Q How does a teacher claim pension benefits when they retire?

A 



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