



SFPM Intern Invoicing

Internal Invoicing

 Purpose

Ho it or s

Schoo s Port

3. Schools Portal

- The Schools Portal on my.gov gives schools access to the my.gov system to process intern invoices

Access to Schools Portal page is via <https://schools.pprov.virginia.gov>

This link takes the user to the schools homepage. Clicking on Intern Invoicing, brings up the login page where the user needs to input their userid and password that has been previously provided.

Schools can gain access to Intern Invoicing via