

AnyComms+ Guidance

**For the secure
submission of
statutory/optional
attainment CTF files to
the LA**

April 2024

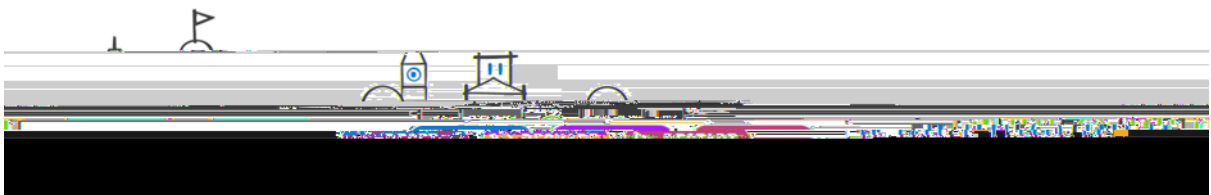
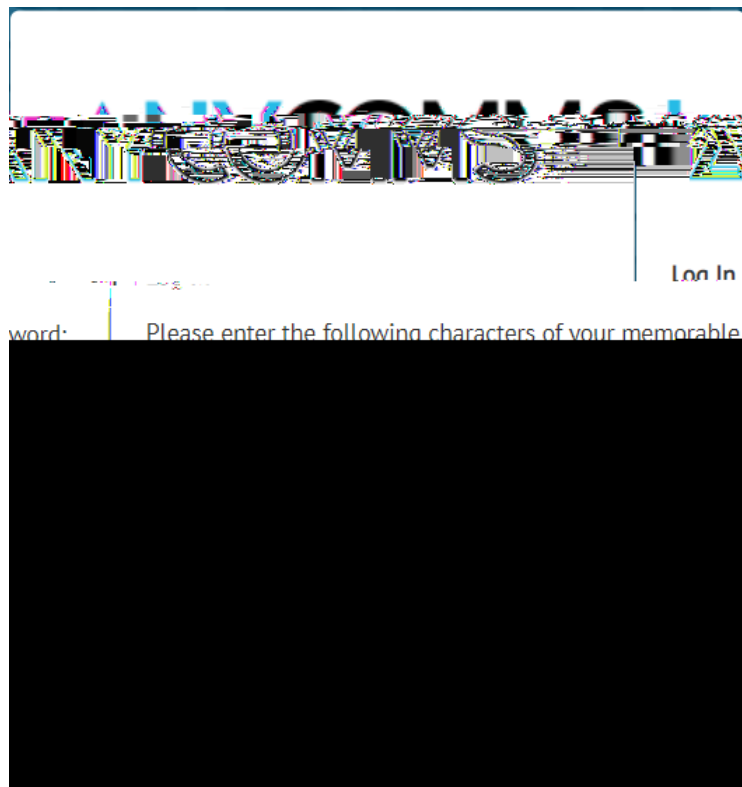


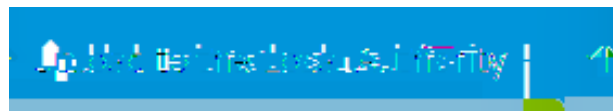
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You will then be prompted to enter your specific characters of your memorable word.



Upon successful entry to you should see the main menu screen, Click on the “Upload to the Local Authority” button



Then click on the “Select Files” button



Next you will need to Browse to the location that contains the results file for your chosen assessment results (you should have previously made a note of the filename). Ideally this will be a CTF file generated from your establishments MIS system. For guidance on how to generate this file please contact your MIS provider.

Highlight the file and Click on “Open”



